

# SECRETARY OF STATE

## 31 SECRETARY OF STATE

### MISSION:

To promote the efficient operation of state government through the efficacious performance of statutory 'secretarial duties'; to provide leadership and assistance in federal, state, and local elections; to accurately and efficiently administer the corporation and Uniform Commercial Code (UCC) functions prescribed by South Dakota law; to provide efficient and accurate operations in the filing and recording of all public state documents; to promote the uniformity of election procedures through rule-making; to make legislative recommendations on election laws to the State Legislature; to implement the Federal Motor Voter Act in the most efficient way; to continue to modernize the operations of the entire office; and, to effectively perform all other duties and responsibilities of the Secretary of State as required by the South Dakota Constitution and state statutes.

LEGAL CITATION: South Dakota Constitution, Article III, Section 8; Article IV, Section 7; Article IV, Section 8, and Article XVI, Section 3. General duties, SDCL Chapter 1-8. Other duties, SDCL Titles 12 (elections) and 47 (corporations), SDCL chapters 1-26, 1-32, 2-1, 2-2, 2-7, 2-12, 2-13, 2-15, 3-1A, 3-5, 4-1, 4-11, 4-12, 6-8, 6-10, 7-4, 9-41A, 15-7, 18-1, 23-7, 37-6, 38-8, 43-27, 43-44, 44-7, 46-18, 49-19, 49-33, 49-34, 49-35, 49-36, 50-6A, and 57-35 through 57-39. The Office of the Secretary of State is also frequently cited as the filing jurisdiction for certain appointments, oaths, and bonds.

	ACTUAL FY 2005	ACTUAL FY 2006	BUDGETED FY 2007	REQUESTED FY 2008	GOVERNOR'S RECOMMENDED FY 2008	RECOMMENDED INC/(DEC) FY 2008
<b>FUNDING SOURCE:</b>						
General Funds	\$ 897,698	\$ 904,929	\$ 934,291	\$ 934,251	\$ 956,710	\$ 22,419
Federal Funds	256,636	5,053,793	3,234,321	3,188,979	3,190,564	( 43,757 )
Other Funds	115,195	116,422	261,595	261,602	266,540	4,945
<b>Total</b>	<b>\$ 1,269,528</b>	<b>\$ 6,075,144</b>	<b>\$ 4,430,207</b>	<b>\$ 4,384,832</b>	<b>\$ 4,413,814</b>	<b>( \$ 16,393 )</b>
<b>EXPENDITURE DETAIL:</b>						
Personal Services	\$ 752,308	\$ 768,361	\$ 807,603	\$ 801,328	\$ 826,341	\$ 18,738
Operating Expenses	517,221	5,306,783	3,622,604	3,583,504	3,587,473	( 35,131 )
<b>Total</b>	<b>\$ 1,269,528</b>	<b>\$ 6,075,144</b>	<b>\$ 4,430,207</b>	<b>\$ 4,384,832</b>	<b>\$ 4,413,814</b>	<b>( \$ 16,393 )</b>
<b>Staffing Level FTE:</b>	<b>15.3</b>	<b>14.9</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>0.0</b>

# SECRETARY OF STATE

## 3101 Secretary of State

### MISSION:

To provide timely access to and efficient storage of all public documents filed in the office; and, to fulfill the role as Chairman and Secretariat of the State Election Board by providing leadership and vision for federal and state election administration, while also providing assistance to local government election officials.

	ACTUAL FY 2005	ACTUAL FY 2006	BUDGETED FY 2007	REQUESTED FY 2008	GOVERNOR'S RECOMMENDED FY 2008	RECOMMENDED INC/(DEC) FY 2008
<b>FUNDING SOURCE:</b>						
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<b>Staffing Level FTE:</b>	<b>15.3</b>	<b>14.9</b>	<b>15.3</b>	<b>15.3</b>	<b>15.3</b>	<b>0.0</b>

	ACTUAL FY 2005	ACTUAL FY 2006	ESTIMATED FY 2007	ESTIMATED FY 2008
<b>REVENUES</b>				
Notaries Public	102,183	73,505	75,000	75,000
Voter Registration Lists	34,650	17,950	20,000	20,000
Pistol Permits	74,543	87,459	70,000	70,000
Domestic Corporations	1,594,100	1,598,600	1,500,000	1,500,000
Foreign Corporations	1,294,268	1,251,499	1,300,000	1,300,000
Business Name Registration (online only)	21,270	26,740	20,000	20,000
Trademark Registrations	48,400	54,870	50,000	50,000
Uniform Commercial Code	1,043,778	1,022,679	1,100,000	1,100,000
Copies (Except UCC)	68,200	71,204	70,000	70,000
Miscellaneous	61,727	58,586	60,000	60,000
<b>Total</b>	<b>4,343,119</b>	<b>4,263,092</b>	<b>4,265,000</b>	<b>4,265,000</b>

### PERFORMANCE INDICATORS

<b>DOMESTIC/FOREIGN:</b>				
Corporations in File	24,901/10,289	26,657/10,897	28,220/11,500	30,220/11,400
Limited Partnerships in File	1,441/444	1,499/478	1,460/460	1,580/530
Limited Liability Companies in File	6,889/1,630	8,936/2,086	10,580/2,490	12,800/2,900
Limited Liability Partnerships in File	664/58	728/69	840/90	850/90
New Corporations	1,856/1,118	1,861/1,056	2000/1,050	1,880/1,050
New Limited Partnerships	97/61	82/43	106/80	110/80
New Limited Liability Companies	1,933/428	2,164/543	2,420/530	2,630/775
New Limited Liability Partnerships	99/15	87/15	110/20	100/8
Corporations Annual Reports	44,430	49,395	50,000	57,990
UCC I Statements	34,360	27,758	30,000	30,000
UCC II Search	4,249	2,898	3,000	3,000
UCC III Continuation/Amendment/Assignment	23,372	18,365	20,000	20,000
UCC III Terminations	22,279	17,841	18,500	19,000
Effective Financing Statements (EFS)	9,530	11,118	12,000	12,000
Dakota Fast File Registrants	1,000	639	700	700
Trademark Registration	486	528	450	450
Pistol Permits	10,649	12,540	10,500	10,500
Notary Commissions	4,138	2,913	3,500	3,500
Financial Information Statement	106	344	106	200
Statewide Campaign Finance Report	511	588	500	500
Statewide Initiative and Referendum Petitions	0	9	0	5
Voter Registration List	32	28	30	30